CHUKA



UNIVERSITY

DEPARTMENT OF INFORMATION COMMUNICATION TECHNOLOGY

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01/09/2021

NOTICE TO FIRST YEARS JOINING SEPTEMBER, 2021

RE: PROCEDURE FOR ONLINE RGISTRATION AND HOSTEL BOOKING.

Step One

Option 1: Visit Chuka website <u>www.chuka.ac.ke</u> and click on the first image on the slide show

SAPIENTA DIVITIA EST (KNOWLEDGE IS WEALTH)

WELCOME TO CHUKA UNIVERSITY

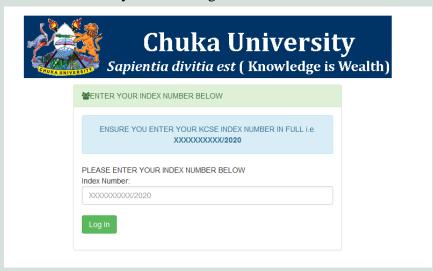
KUCCPS ADMISSION LETTERS

FILL THE ONLINE REGISTRATION THEN PRINT YOUR
KUCCPS ADMISSION LETTER
CLICK HERE TO PROCEED

Option 2: visit https://admissions.chuka.ac.ke/ on your browser

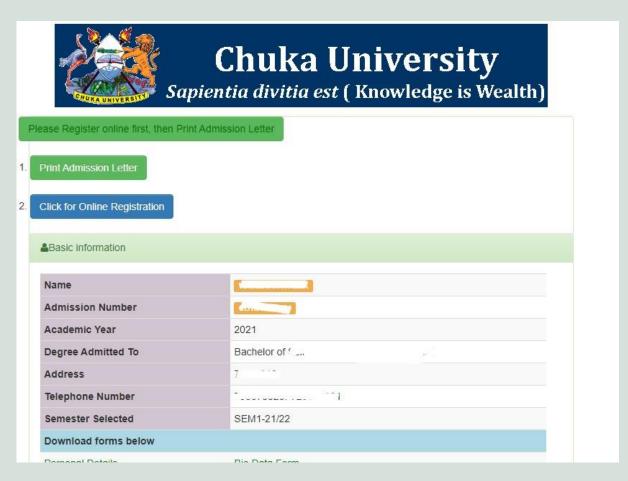
Step 2

Enter your index number correctly and click login



Step 3

First click on Online registration and fill the all the details needed, then click update information and finally click print the admission letter to download or print your letter.



Step 4 (Accommodation Booking)

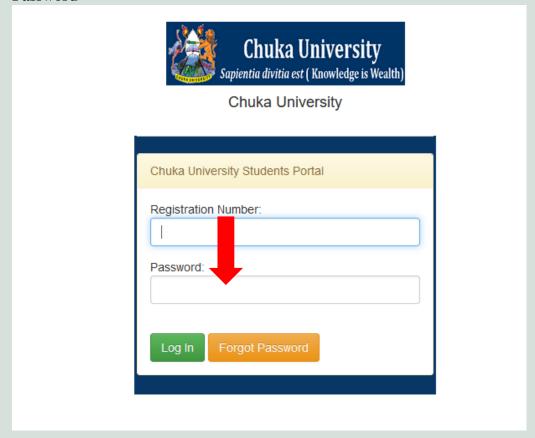
Requirements for one to secure Accommodation in the University Halls of residence.

 Pay full tuition fees for the first semester and also Pay the Accommodation fees to University bank account Co-operative bank account no 01129058189900 or Kenya Commercial Bank account no 1103755439.

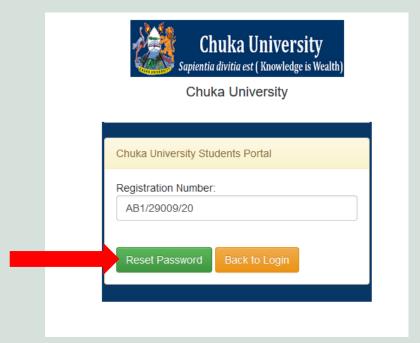
S/No	Different Hostels & their Prices	Charges Per Semester
1.	Male Hostels Category 1	Ksh12,000/=
2.	Male Hostels Category 2	Ksh3,000/=
3.	Female Hostel Category 1	Ksh12,000/=
4.	Female Hostel Category 2	Ksh5500/=
5.	Females Hostel Category 3	Ksh3000/=

Step 5 (Student Portal)

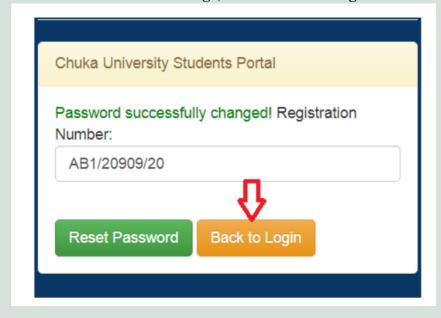
1. Go to the student portal https://portal.chuka.ac.ke/Default.aspx and click "Forgot Password"



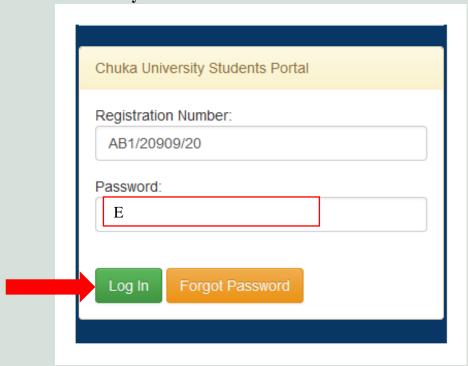
2. Key in the Registration Number and Click "Reset Password"



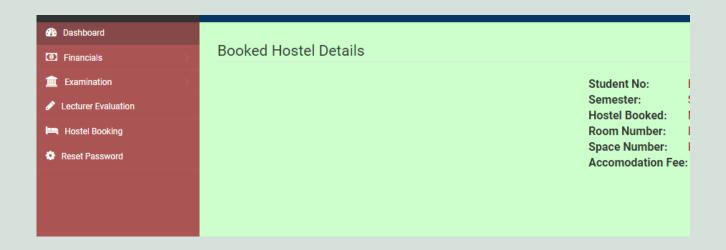
3. Check for the success message, Click "Back to Login"



4. Login in to the portal using your Admission number as username and your ID / Index number as your Password



- Confirm room availability on the student portal.
- Book the room of your choice. Before you click on book button verify accuracy of your personal details, Gender, hostel category & room number
- Print the room agreement form and present it in 2 copies on the reporting day to the respective Halls Offices in the University.



For any queries email us at:

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accd@chuka.ac.ke

studentfinance@chuka.ac.ke