



OFFICE OF THE DEPUTY VICE-CHANCELLOR (Academic, Research & Student Affairs)

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ANNOUNCEMENT OF THE 12TH GRADUATION CEREMONY TO BE HELD ON FRIDAY 24TH NOVEMBER, 2023

Chuka University wishes to inform **all candidates** who qualified for the conferment of various Degrees, award of Diplomas and Certificates in the **2022/2023 Academic Year**, as well as **members of the public**, that the **12th Graduation Ceremony** will take place **on Friday 24th November, 2023** at the **Chuka University Pavilion Graduation Square**. The ceremony will **start at 8.00 a.m. to 11.30 a.m.** Candidates, parents, guardians, and guests should observe punctuality and be seated at the **Pavilion Graduation Square by 7.45 a.m.**

All prospective graduands should note the following:

1. CONFIRMATION OF NAMES AND CLEARANCE OF FEES

All candidates should confirm the accuracy and order of their names from the offices of respective Deans of Faculties/Schools and meet all requirements, including payment of any outstanding fees, by **Tuesday 31st October 2023**, to facilitate appropriate inclusion in the graduation list and printing of correct certificates and transcripts.

2. GRADUATION FEES

Candidates shall be required to make payments into the bank accounts shown below and present the banking slip(s) via email (studentfinance@chuka.ac.ke) or physically to the student finance office on or before **Tuesday 31st October 2023**.

S.No	Category	Gown Hire	Graduation Fees (KES)	Total Graduation Charges (KES)
1.	Doctorate	1,000	4,000	5,000
2.	Masters and Postgraduate Diploma	750	3,750	4,500
3.	Bachelors	750	3,250	4,000
4.	Diploma and Certificate	500	3,000	3,500

3. BANK ACCOUNTS

Students are required to pay fees in any of the following bank accounts:

S.No	Name/Branch	Branch	Account Number
1.	KCB (fee collection account)	Chuka	1103755439
2.	Cooperative Bank (fee collection account)	Chuka	01129058189900
3.	Equity Bank (fee collection account)	Chuka	0210261453469
4.	Family Bank (fee collection account)	Chuka	054000002641
5.	ABSA (fee collection account)	Embu	2035727666

4. ACADEMIC ATTIRE

Candidates will be required to collect academic attire and **two invitation cards** from **Monday 20th to Wednesday 22nd November 2023**. The Academic Attire must be returned by **Friday 15th December, 2023** after which a daily penalty of 500/= shall be surcharged.

5. REHEARSAL

Rehearsal will take place at the University **Pavilion Graduation Square** on **Thursday 23rd November, 2023** from **9.00 a.m. to 12 noon**. All candidates **MUST** be in full academic regalia and be seated by 9.00 a.m.

6. GRADUATION STREAMING

The function will also be streamed through the following platforms/channels; Facebook: Chuka University Official Page; @Chuka University Official; and Live TV broadcast.

7. ENQUIRIES

For more information, please contact:

Academic Registrar's Office,

Tel: 020-2329073,

Email: raca@chuka.ac.ke

Customer Care: 020-2310512/518 and 020-2021721

Website: www.chuka.ac.ke