

CHUKA



UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

OFFICE OF THE DEPUTY VICE-CHANCELLOR (Academic, Research & Student Affairs)

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INTERNAL MEMO

REF: CU/DVCA/SEM-DATES

21th December, 2023

FROM: Ag. DVC (ARSA)

TO: All Deans, CODs & Academic Members of Staff

SUBJECT: CLOSING OF SEMESTER ONE AND OPENING OF SEMESTER TWO OF THE 2023/2024 ACADEMIC YEAR

This is to inform you that the First Semester activities will close on **Friday, 22nd December 2023** to enable students and staff travel for the Christmas recess, except for the holiday based teaching, which will continue as planned.

The Second semester will begin on **3rd January 2023** and therefore:

- All members of staff are required to resume on **Wednesday, 3rd January, 2024.**
- All students are required to report on **Thursday, 4th January, 2024.**
- All classes shall commence on Monday, **8th January, 2024** without fail.

The Director of Examination and Time Tabling is required to distribute the 2nd Semester Teaching Time Table immediately to enable everybody to prepare themselves accordingly.

On behalf of Chuka University Council, the Vice-Chancellor, University Management Board and the Senate, I wish you all a Merry Christmas and a Happy New Year.

Prof. Gilbert Mbaka Nduru
Ag. Deputy Vice-Chancellor (Academic, Research and Student Affairs).

CC: Vice Chancellor/CEO
Deputy Vice Chancellor (AFPD)
Registrar (AA)
Registrar (AP)
Human Resource Manager
Finance Officer