

CHUKA



UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

REF: CU/RACA/STUDENTS/12/24

11th December, 2024

TO: ALL STUDENTS

FROM: REGISTRAR (ACADEMIC AFFAIRS)

RE: IMPORTANT DATES FOR 2ND SEMESTER OF 2024/2025 ACADEMIC YEAR

The above subject matter refers.

This is to inform all students that the University Senate during its 107th meeting held on 11th/12/24 discussed and approved the 2024/2025 Academic Year almanac for 2nd & 3rd semesters as indicated in the attached table. Please strictly adhere to the given timelines, especially the deadlines for registration of resits/special examinations and course units. All continuing students are required to register for the 2nd semester units in the system from **December 24th to 7th January 2025**.

On behalf of the Vice-Chancellor and the University Management, I wish you success in your end of semester examinations and a blessed new year 2025.

Thank you.

Dr. Samuel M. Chege, Ph. D
Registrar (Academic Affairs)

SMC/swk

CC: Vice-Chancellor

DVC (ARSA)

DVC (AFP&D)

Registrar (A&P)

Finance Officer

All Deans

All CODs

Director Examination and Timetabling

CHUKA UNIVERSITY

IMPORTANT DATES FOR 2 ND SEMESTER OF 2024/2025 ACADEMIC YEAR		
ACTIVITY	DEADLINES	RESPONSIBLE
2 nd semester course units registration in the system by all continuing students	24 th Dec. 2024-7 th Jan. 2025	All students
2 nd semester registration for all continuing students & new SSP students	6 th to 7 th January 2025	Students and staff
Commencement of classes	8 th Jan.-25 th April 2025	All students/ staff
Registration for resits/special examination for students with pending Fs	7 th Jan. -31 st March 2025	All students with backlogs of resits/special exams
Resits /special Examinations for students with pending Fs	28 th April- 2 nd May 2025	Lecturers to administer resits/special exams for students with backlogs for previous academic years if any.
MAY – AUGUST 2025 SESSION-Registration for new students: Y1S1 (SSP May 2025 intake), Registration for continuing Y3S2 (Nursing), Y2S2 & Y1S2 (Nursing Upgrading), Y2S2 (BPH Upgrading) and Commencement of lectures	5 th -6 th May 2025	Students and staff
Field attachment/teaching practice assessment and submission of students' assessment reports	5 th May-25 th July 2025	CODs/Lecturers/Students
Registration for resits/special examinations for students with Fs during 2024/25 AY	28 th July. -15 th August 2025	All students with resits/special exams for 2024/2025 Academic Year
Resits/Special Examinations for 2024/2025 AY	25 th - 29 th August 2025	Lecturers//CODs
14 th Congregation for Conferment of Degrees and award of Diplomas and Certificates of Chuka University	21 st November 2025	Vice-Chancellor

