

CHUKA



UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

REF: CU/RACA/ CERT/3/2025

6th March, 2025

TO: All Y4S2, Diploma & Certificate Students (2025 Prospective Graduates)

FROM: REGISTRAR (ACADEMIC AFFAIRS)

**RE: ALIGNMENT OF STUDENTS' NAMES IN THE SYSTEM AS PER
NATIONAL ID CARD**

All students in their final year of study, who are expected to graduate in the next graduation ceremony are hereby requested to visit their respective Faculties/Schools from Monday 10th March to 11th April, 2025 and file their copies of National IDs for the alignment of names in the system as per National IDs.

All students should indicate their **Registration Number** and **Phone Number** on the copy of the ID.

*Note: In a situation whereby National ID has an **abbreviation**, the student should present their **birth certificates**. Kindly note that your certificate cannot be printed without your National ID*


Dr. Samwel M. Chege, Ph.D.
Registrar (Academic Affairs)
SMC/eim



CC: Vice-Chancellor; DVC (ARSA); DVC (AFP&D)