

CHUKA



UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

Telephones: 020-2310512/18

Direct Line: 0771094000 / 0202329073

Email: raca@chuka.ac.ke

P. O. Box 109-60400, Chuka

Website: www.chuka.ac.ke

LETTER OF REJECTION OF ADMISSION TO UNIVERSITY

OR

DEFERMENT OF STUDIES BY CANDIDATE

Please note that you are required to fill only **SECTION A**. If you **REJECT** the offer of admission and only **SECTION B** if you **ACCEPT** the offer but you are not able to report for your first-year studies.

TO: The Registrar (Academic Affairs),

Dear Sir/Madam,

With reference to your letter offering me admission to Chuka University for a Degree/Diploma in:

A. REJECTION OF OFFER

I confirm that I will not accept the offer because of the following reasons,

Candidates Name:

First..... Middle:Last/Surname.....

P.O. BOX:CODE:Town:

Admission No.: ID NO.:KCSE INDEX No.:

Signature: Date:

B. DEFERMENT OF FIRST YEAR STUDIES

I accept the offer of admission but I am unable to report to the University for my First Semester Studies because of the following reasons:.....

I wish therefore to defer my studies to the next Academic Year of.....

I look forward to your reply.

Candidates Name

First.....Middle:.....Last/Surname:.....

Admission No.:ID NO.:KCSE INDEX NO.:

P.O. BOX:CODE:Town:

Phone No.....Signature: Date: