

# CHUKA



# UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

## OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

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### INTERNAL MEMO

REF. CU/RACA/NOTICE/04/26

7<sup>th</sup> April, 2026

**FROM: Registrar (Academic Affairs)**

**TO: All Students and Staff**

### **RESIT/SPECIAL EXAMINATIONS TO BE OFFERED ON 4<sup>TH</sup> MAY – 8<sup>TH</sup> MAY, 2026**

This is to inform all students that the University Senate, during its 118<sup>th</sup> meeting held on 12<sup>th</sup> February, 2026 approved Resit/Special Examinations to allow all students with pending Fails for the **previous** academic years to clear. The Examinations will be administered from **4<sup>th</sup> May 2026 to 8<sup>th</sup> May 2026** in Chuka University Main Campus.

Students due to Resit Examinations shall be required to clear any outstanding fee balances and pay a non-refundable examinations fees of **Ksh. 1000/= per Credit Factor (or 3000/= for 3 Credit Factors)** before they are cleared to Resit.

Students due to sit for Special Examinations will NOT be required to pay examination fees, but shall be required to clear any other outstanding fee balances.

All students due to sit for Resit/Special Examinations should register **online through Student's Portal** and show evidence of clearing the required fees at the Finance office, the respective Dean of Faculty and Chairperson of Department by Friday **24<sup>th</sup> April, 2026**. Students not registered by this date will not be eligible for Resit/Special Examinations.

No student will be allowed to proceed to the next year of study with pending units in his/her current year of study.

Students are advised to contact their respective Dean of Faculty and Chairperson of Department for further clarifications.

Thank you.

Dr. Samwel M. Chege, Ph. D  
**Registrar (Academic Affairs)**  
SMC/jnn



CC: Vice-Chancellor; DVC (ARSA); DVC (AFP&D); Registrar (A&P); Finance Officer  
All Deans; Directors; Chairperson CUSA; HOD ICT; SSO; **All Notice Boards; Website**