

CHUKA



UNIVERSITY

Knowledge is Wealth (*Sapientia divitia est*) Akili ni Mali

**OFFICE OF THE REGISTRAR
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INTERNAL MEMO

REF: CU/RACA/ MEMO/10/2026

6th October, 2026

**TO: ALL STUDENTS IN THE SCHOOL OF NURSING & PUBLIC HEALTH, ODEL
AND GRADUATING CLASS.**

FROM: REGISTRAR (ACADEMIC AFFAIRS)

REF: REGISTRATION FOR SUPPLEMENTARY/SPECIAL EXAMINATIONS

The above subject refers.

This is to inform all students in the School of Nursing & Public Health, ODEL and 2026 graduating class that the deadline for registration of resits/special examinations has been extended from **6th October to 9th October 2026**. Examinations will be conducted between **Monday, 12th October 2026 – Friday, 16th October 2026**. Candidates are requested to note the following:

1. **Eligibility:** Only graduating class, ODEL and SNPH students who sat for the May–August 2026 trimester examinations and did not achieve a passing grade, or who were unable to sit for their third semester examinations due to verifiable reasons are eligible to sit for these examinations.
2. **Registration:** All eligible candidates must register for the examination by **Friday, 9th October 2026** to allow for processing and scheduling.
3. **Identification:** Candidates must carry their valid University Student Identification Card to every examination session. No student will be admitted into the examination room without proper identification.
4. **Fees:** Candidates are reminded to clear any outstanding supplementary examination fees before the commencement of the examinations. Proof of payment is required.
5. **Attendance:** Attendance is mandatory for all registered supplementary/special examination units. Absence without an approved deferment will be treated as a failed attempt.

Application Procedure:

1. **Download the Application Form** from the **University Website**; Fill and submit it to the Dean of faculty/school.

Please note that applications submitted after the deadline shall not be processed. It is the responsibility of each student to ensure their application is received and acknowledged by the Dean

of Faculty/School. For any clarification regarding the supplementary/special examinations, kindly consult your respective Dean of Faculty/School. We wish all candidates the very best in their preparations.

Yours sincerely,



Dr. Samwel M. Chege, Ph. D
Registrar (Academic Affairs)
SMC/jnn

CC:

Vice-Chancellor
Deputy Vice-Chancellor (ARSA)
Deputy Vice-Chancellor (AFP&D)
Registrar (A&P)
Finance Officer
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