

CHUKA



UNIVERSITY

MEDIA COVERAGE AND MARKETING REQUEST FORM

Event/Project Details:

Event/Project Name: _____

Event/Project Date: _____

Event/Project Time: _____

Event/Project Venue: _____

Department _____

Contact Person: _____

Phone Number: _____

Corporate Email Address: _____

Media Coverage Request: Tick appropriately

- Press Release
- Media Advisory
- Media Kit
- Press Conference
- Media Interview
- Other (please specify): _____

Marketing Request:

- Social Media Promotion
- Email Blast
- Website Promotion
- Advertising
- Other (please specify): _____

Additional Information: Please provide any additional information that you would like to share regarding your event/project, media coverage, and marketing request:

Thank you for submitting your Media Coverage and Marketing Request Form. Our team will review your request and contact you as soon as possible to discuss the next steps.